



Request received: _____

Request for Credit Overload

Family Name: _____

Student ID: _____

Given Name: _____

Course Enrolled: _____

Contact no: _____

Email: _____

Are you studying on an international student visa? Yes No

International students are required to undertake a full time study load due to Department of Home Affairs regulations.

STUDY OVERLOAD CRITERIA

1. The maximum allowable study load in one study period is:
 - a. Undergraduate: 12 credit points or four subjects;
 - b. Postgraduate: 16 credit points or four subjects.
2. An application for overload cannot normally be made in the first two enrolled study periods.
4. The student must have a cumulative grade point average (CGPA) across all graded subjects studied to date of 2.5 or higher in the previous two study periods.
5. A student cannot request to “overload” a subject previously attempted unsuccessfully.
6. Enrolments must not exceed a total of five subjects in any one study period.
7. The above rules are waived if the student is within six subjects of completion of their qualification.

Please refer to the Academic Progression Policy in the Student Handbook for more information.

If you decide that you do not wish to proceed with the study load (after approval) and to avoid academic and financial penalty, you must ensure that you withdraw from the subject/unit before Census date.

Request for credit overload

Number of subjects: _____

Student signature: _____

Date: _____

[STUDENT ADMINISTRATION USE ONLY]

Approved

Registrar: _____

Date: _____

COS Number: _____

Avantis

Finance Committee

Date revised: 6/8/2018