

# CONDITIONS OF PLACEMENT DECLARATION



## PERSONAL DETAILS

Family Name	<input type="text"/>	Student ID	<input type="text"/>
Given Name	<input type="text"/>	Course	<input type="text"/>
Contact No.	<input type="text"/>	Email	<input type="text"/>

## CONDITIONS OF INDUSTRY TRAINING PLACEMENT

I AGREE TO THE FOLLOWING PLACEMENT CONDITIONS	INITIAL
I will cooperate with the Industry Trading department in finding a suitable role	<input type="text"/>
I agree to find my own placement if after 3 attempts I am unable to secure a role	<input type="text"/>
I will enroll in subjects and return to college by Friday Week 1 if a position has not been secured	<input type="text"/>

I AGREE TO THE FOLLOWING INDUSTRY TRAINING CONDITIONS	INITIAL
I will maintain the highest level of professional conduct while on Industry Training (IT)	<input type="text"/>
If I feel bullied, harassed or discriminated against, I will contact my IT consultant immediately	<input type="text"/>
I will be punctual, reliable, available for shifts and will work for the employer continuously and have unlimited availability for the duration of my Industry Training	<input type="text"/>
Changes to my availability will be discussed and approved by my employer and my IT consultant	<input type="text"/>
I will not finish my employment earlier than the date outlined in my employment contract and will seek permission from my IT Consultant <i>before</i> taking any such action. <i>[Permission to finish industry training before the stated completion date will only be granted in extenuating circumstances]</i>	<input type="text"/>
I will discuss difficulties in my role and agree on the most appropriate action with my Industry Training consultant prior to resigning from my industry training placement	<input type="text"/>
I am able to fulfill the requirements of my Industry Training and have and/or will disclose to my Industry Training Consultant any matters which may impact my ability to complete my placement	<input type="text"/>
I understand that I must be available for Industry Training from the time exams conclude the term prior to my placement, until Monday of Week 1 of the term after placement	<input type="text"/>
I understand I must complete the required number of hours and assessments, as specified in the course requirements of my course of study	<input type="text"/>
I give permission for ICMS to use any reasonable information, quotes or photographs contained within my IT assessment for the purpose of marketing the institution (via printed material or other mediums)	<input type="text"/>

**Note:** By signing this form I declare that I clearly understand the condition of Industry Training and agree to all statements made in this document. I declare that I have read and clearly understand the Conditions of Placement, Industry Training and the Industry Training guidelines and I agree to abide by the expectations and policies as outlined in both the declaration form and Industry Training Guidelines

Signature:	<input type="text"/>	Date: (dd/mm/yy)	<input type="text"/>
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